



Re: Mentor Role

Dear Mentor,

Thank you very much for agreeing to support a colleague within your workplace as they study for their Apprenticeship within the adult health and social care sector with TLC.

Your colleague or employee has recognised that you have the skills, experience and knowledge to support them whilst they study for a vocational based apprenticeship within the adult social care sector. You may have one or more students that you are mentoring, and these may require different areas of support depending on their time and experience within the role. Your student has been asked to consider the support they might need and this could range from the discussion of assignments and knowledge, to sharing your expertise or skills in a more practical way. You will also be asked to provide witness testimonies as evidence to prove that they are competent in a range of skills and support them to locate other product evidence to help demonstrate this and to build their portfolio in readiness for their end point assessment.

I hope you will be able to take some time to familiarise yourself with the contents of this leaflet which aims to provide useful information regarding the course and your role. I also hope that you will discuss your role with your student in order to support them and enhance their experience and learning for the duration of the apprenticeship.

Please also find enclosed a Mentor Commitment Statement. I would be most grateful if you would sign and return this to TLC via your student **at your earliest convenience.**

Many thanks for your support and I wish both you and your student the very best for the duration of their apprenticeship and in the years beyond.

Yours faithfully,

Delivery Team
TLC